

## Maryland Child Care Center – Staff Requirements

Position	Age	Education	Course Work	Experience <sup>1</sup>	Other Requirements	Continued Training
Aide	16	None	None	None	Within 6 months after hire complete an orientation session	6 clock hours <sup>4</sup>
Assistant Child Care Teacher (School-age)	18	<ul style="list-style-type: none"> <li>High school diploma, certificate of high school equivalency, <u>or</u></li> <li>Successful completion of college courses for credit</li> </ul>	3 semester or 45 clock hours or equivalent of approved coursework relating to school age children, and→	400 hours <sup>3</sup> working with school age children in an approved setting <sup>4</sup>	<ul style="list-style-type: none"> <li>At least 9 clock hours of approved training in communicating with staff, parents and the public<sup>5</sup></li> </ul>	6 clock hours <sup>6</sup>
			OR			
			15 clock hrs of approved college coursework, and→	600 hours <sup>3</sup> working with school age children in an approved setting <sup>4</sup>		
			OR			
			No coursework, and→	800 hours <sup>3</sup> working with school age children in an approved setting <sup>4</sup>		
Child Care Teacher Infant/Toddler	19	<ul style="list-style-type: none"> <li>High school diploma, certificate of high school equivalency, <u>or</u></li> <li>Successful completion of college courses for credit</li> </ul>	<ul style="list-style-type: none"> <li>6 semester, 90 clock hours<sup>2</sup> or equivalent of approved early childhood coursework<sup>3</sup>, and</li> <li>3 semester, 45 clock hours or the equivalent of approved infant/toddler coursework</li> </ul>	<ul style="list-style-type: none"> <li>1 year of experience working with infants/toddlers and/or preschoolers in an approved setting<sup>3</sup> <u>or</u></li> <li>1 year of college (30 semester hours), <u>or</u></li> <li>Combination of experience and college equal to 1 year</li> </ul>	<ul style="list-style-type: none"> <li>At least 9 clock hours of approved training in communicating with staff, parents and the public<sup>5</sup></li> </ul>	12 clock hours <sup>6</sup>
			OR			
			6 semester, 90 clock hours <sup>2</sup> or equivalent of infant/toddler specific coursework			
Child Care Teacher Preschool	19	<ul style="list-style-type: none"> <li>High school diploma, certificate of high school equivalency, <u>or</u></li> <li>Successful completion of college courses for credit</li> </ul>	<ul style="list-style-type: none"> <li>6 semester, 90 clock hours<sup>2</sup> or equivalent of approved early childhood coursework<sup>2</sup>, <u>or</u></li> <li>Approved as a teacher or educational Director for nursery school through third grade, <u>or</u></li> <li>Hold a teaching certificate from MSDE or any other state for nursery school through third grade</li> </ul>	<ul style="list-style-type: none"> <li>1 year of experience working with preschoolers in an approved setting<sup>3</sup> <u>or</u></li> <li>1 year of college (30 semester hours), <u>or</u></li> <li>Combination of experience and college that equals 1 year</li> </ul>	<ul style="list-style-type: none"> <li>At least 9 clock hours of approved training in communicating with staff, parents and the public<sup>5</sup></li> </ul>	12 clock hours <sup>6</sup>
Child Care Teacher School-age	19	<ul style="list-style-type: none"> <li>High school diploma, certificate of high school equivalency, <u>or</u></li> <li>Successful completion of college courses for credit</li> </ul>	<ul style="list-style-type: none"> <li>6 semester, 90 clock hours<sup>2</sup> or equivalent of approved school-age coursework, <u>or</u></li> <li>Approved as a teacher or educational Director for kindergarten or grades 1-8, <u>or</u></li> <li>Hold a teaching certificate from MSDE or any other state for kindergarten or grades 1-8</li> </ul>	<ul style="list-style-type: none"> <li>400 hrs. of experience working with school-age children in an approved setting<sup>3</sup> <u>or</u></li> <li>1 year of college (30 semester hours), <u>or</u></li> <li>A combination of experience and college that equals 1 year</li> </ul>	<ul style="list-style-type: none"> <li>At least 9 clock hours of approved training in communicating with staff, parents and the public<sup>5</sup></li> </ul>	12 clock hours <sup>6</sup>

1 – If approved or certified to teach (Infant/Toddler and Preschool N, K-3 or School-Age K, 1-8) no experience is required.

2 – Approved coursework ½ child development and ½ curriculum planning.

3 – This requirement may be met through the following alternatives: Hold the Child Development Associate (CDA) Credential issued by the Council for Professional Recognition, Hold an Associates or higher degree with approved coursework in early childhood education, Approved as a teacher for grades Nursery-3, or Hold a teaching certificate from MSDE or any other state for early childhood in grades N-3

3 – One year (30 semester hours) may be substituted for up to 400 hours of experience.

4 – Approved setting means - licensed child care center, nursery school, church operated school, recreation and park program, registered family child care home or similar setting

5 – May be met through the successful completion of at least 1 academic college course taken for credit

6 – Continued training is to be completed each year of employment according to the Professional Development Plan, with a minimum of one-half in the Core of Knowledge and a maximum of one-half in elective training.

Effective – January 1, 2009 (Chart revised May 2011)

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